



Statement of Assurance Form

Oregon Future Business Leaders Of America (FBLA)

Advisers attending Oregon FBLA events must review, sign, and upload this agreement as part of the registration process.

As the adviser responsible for the students attending this event, I confirm that:

- I have read and understand the Code of Conduct and will always abide by the Code of Conduct.
- I have reviewed the Permission & Medical Release Form with my students, and I will have a completed copy of the Permission & Medical Release Form for each student attending in my possession for the duration of the above event, including travel to and from this event.
- I understand that Oregon FBLA will not collect the individual student forms for this event and that they are to be kept in my possession.
- I understand that proper completion of the Permission & Medical Release Form provides the best protection for my students' needs and my liability during an Oregon FBLA event.
- I understand that students attending the above event will have the opportunity to participate in activities outside of the conference facility, thus requiring walking or further public transportation. I have discussed this with the students and their parents/guardians and have also informed them of proper etiquette and safety precautions while traveling in/around metropolitan areas.
- I understand the hotel check-in is at 4:00pm, and that rooms will not be available before then.
- I have checked with my administrator and have secured authorization for my chapter to travel to this event and have reviewed all school/district policies regarding supervision of students on trips and will abide by them.
- The responsibility for the safety of the attendees from this chapter rests with the individual signing this Statement of Assurance.
- The adviser must be on-site at the event from start to finish including overnight.
- If the chapter participates in offsite activities/tours the adviser must provide proper chaperoning of all students (both those that remain on site and those participating in the offsite activities/tours).
- I will participate in all general sessions during the conference and fulfill my assigned responsibilities during the conference.
- I will patrol the halls (even during the day, if necessary), stay up until students and/or halls are quiet, enforce the conference Code of Conduct and Dress Code, and regularly check-in with my students.
- I will ensure that myself and chaperones assisting me will: Be 21 or older, Follow the conference Code of Conduct and Dress Code, & Act responsibly and interact appropriately with students.

I have read the above and hereby offer assurance that I understand and agree to comply with the policies stated on the Permission Forms as indicated by my signature appearing below.

FORM IS TO BE PRINTED, PHYSICALLY SIGNED, & UPLOADED. TYPED ENTRIES ARE NOT ACCEPTED.

Conference:	<input type="checkbox"/> Fall Conference <input type="checkbox"/> Regional Skills Conference <input type="checkbox"/> State Business Leadership Conference <input type="checkbox"/> National Leadership Conference
Adviser Signature:	
Chapter Name:	
Date:	